

**Town of Richmond
Town Board Meeting
8690 Main Street, Honeoye
April 9th, 2024**

**Supervisor Daryl Marshall
Councilman Devan Cornish
Councilman Stephen Barnhoorn – Necessarily Absent
Councilman Randy Deck
Councilman Scott Flynn**

10 Residents and Guests in attendance.

7:01pm

Supervisor Marshall opened the Town Board Meeting with the Pledge of Allegiance.

Privilege of the floor:

**Kayleigh Schultz
Code/Zoning Inspector**

The Richmond Fire Department would like to get a temporary vendor permit to sell hot dogs and hamburgers during parades and other events. Kayleigh is suggesting we waive the fee for their permit.

Councilman Deck motioned to waive the vendor permit fee for the Richmond Fire Department.
Councilman Flynn 2nd

Roll Call performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Dave Baker

Would like to have more recreation activities for active adults such as pickleball. There are several residents that go to Canandaigua to play. He would like to ask for 1 or 2 more pickleball courts, possibly on the basketball court at Sandy Bottom. Dave is going to look into measurements at the basketball court to see if 2 more courts would fit and talk to our Recreation Director to see if it's possible to have a pickleball league here in town.

Audit of Town Bills:

Abstract 3/13/24-4/9/24 in the amount of \$103,750.41.

Supervisor Marshall motioned to pay the bills in the amount of \$103,750.41.
Councilman Cornish 2nd

Roll Call performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Minutes:

Councilman Cornish motioned to approve 3/12/24 & 3/26/24 Town Board meeting minutes.

Councilman Deck 2nd

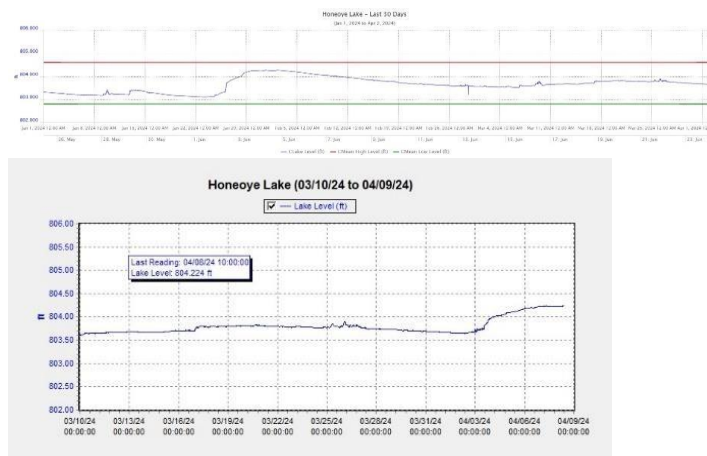
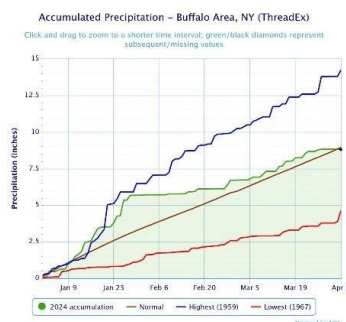
All in Favor

Lake Quality Report Terry Gronwall

Honeoye Lake Watershed Task Force April 2024 Update

1. Honeoye Lake Update

- Honeoye Lake ice in date was January 16th and ice out date was February 13th (2024). Just four (4) weeks of ice cover so far this winter. The lake currently remains ice free.
- Lake level currently ~1 foot high. Mean High Water level is 804.6 (' 1.5 feet high) Rainfall in 1Q24 and March 2024 was normal.



2. DEC Large Scale Pilot Study to Control Phosphorous Impacts in Honeoye Lake Update

- DEC has launched a study to try and determine why we did not see the expected water quality improvements in the summer of 2023 from their Nov 2022 Alum Treatment.

3. Our New York State WQIP Grant Funded Projects

- An aeration system is still a viable long-term approach worth considering to address Honeoye Lake's HABs issue.
- This potential project will be revisited once we know when the DEC Alum Pilot monitoring and analysis will be completed in 3+ years.

4. Honeoye Lake Boat Cleaning System Grant was awarded on December 13th, 2023. Funded by the NYS Environmental Protection Fund (EPF).

- Ontario County: Honeoye Lake boat wash station and aquatic invasive species (AIS) prevention project, \$39,985:** A project that engages the public in the prevention of aquatic invasive species through the installation of a self-service boat wash facility at the Honeoye Lake State Marine Boat Launch.
- Ontario County has received the NYS grant contract for the boat wash station. Once NYS has accepted the county's contract replies NYS will make the grant funds available.**
- An Ontario County Water Resource Council \$3,000 Grant was awarded in January to provide funds for Boat Cleaning System Educational Outreach material and other miscellaneous expenses associated with deploying a boat cleaning system.



5. 2024 HVA Roadside Pick-up on Saturday morning April 20th. Thanks for all your support!

Supervisor Marshall said the DEC notified the town that we have a completed application for Mill Creek project phase 1. There will be more discussion later in the meeting.

Main Street Enhancement Committee

Supervisor Marshall

-The April 4th Social was a success, and they will repeat their PowerPoint presentation at the 5/14/2024 Town Board Meeting.

Climate Smart Committee

Dave Baker

Supervisor Marshall, Andrea McIntosh and Dave Baker met online with Bob Richardson from Genesee Finger Lakes Regional Planning. Bob Richardson is the Clean Energy Program coordinator for this part of the state. Our 1-star rating is making us eligible for a \$10,000 grant, this is not a matching grant. We need an agreement/letter signed by the Supervisor to allow our application to be released to give us the \$10,000.00. It could be used for an energy audit at our town hall or for a heating system or whatever improvements could be made to make us more efficient. There are several options this money could be used for. This would also move us along towards a 2-star rating, which at that time we would be eligible for \$50,000.00 additional money.

Councilman Deck motioned to have the Town Supervisor sign the letter and submit it.

Councilman Flynn 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Code Review Committee

Councilman Flynn

A meeting has been scheduled for May 1st. The three priority items they will be looking at is revising the battery storage, the short-term rental, and the noise control in town.

Parks and Recreation Committee

Councilman Cornish

The Committee met on 4/8/24 for a short meeting. There is a quote for the treatment of the 3 ash trees down at the beach. This is done every other year. It is from Bartlett Tree Experts in the amount of \$645.00.

Councilman Cornish moved to authorize the Town Supervisor to sign the contract with Bartlett Tree Experts in the amount of \$645.00.

Councilman Deck 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Other things discussed at the meeting:

- Install of the new bridge
- I Love My Park Day on 5/4/24
- Friends of Sandy Bottom will be looking for donations for shade trees for the park
- National Trails Day is on 6/1/24, hoping to plant a tree or 2 if any donations received
- Tree tube event is on 5/4/24
- Hoping to hear back in May regarding the AARP grant.

Community Garden

Andrea McIntosh

Accomplishments:

Recruitment poster, registration form, rules and guidelines form

Posters are displayed in town and there is a plan to recruit in public, outside of the town hall, soon.

A **biweekly newsletter**, and **Facebook page** has been created to facilitate communication amongst gardeners and committee members. Also, to provide pertinent gardening information, tips, and events.

Garden Beds rented to date - 60%, The Honeoye Community Food Pantry has expressed interest in providing several beds for their clients.

On 4/27/24 there will be a **garden workday** to build, and fill raised beds. Lumber enough for five beds is being donated.

The **eight-week Children's Gardening Program through Parks and Recreation** is approved and funded.

Thank you to all town board members for the continual support of our community garden. We look forward to another successful year.

Comprehensive Plan

Supervisor Marshall

Linda Phillips reached out and is working on. With the Solar field consuming the assigned light industrial property Supervisor Marshall is looking for suggestions and ideas for new areas for additional light industrial to be put.

Honeoye Community Events

Supervisor Marshall

April 13 – Rally Around the Valley

April 20 – Roadside clean up

July 3 – Fireworks

July 13 – Great Trail Run

IT Committee

Rob Ross

Narrowed down the search and would like to go pursue Munibit for the new website. There is some things to verify with them on another call but they seem to have the lowest cost and a low commitment option.

Meeting with Layer 3 to see what our processes are and what our licenses are. He would like to see what we can do in-house compared to having them do to save money.

Planning Board

Councilman Flynn

Met on 3/28:

- Minor subdivision for 5333 Canadice Lake Road, it has been set up for a public hearing on 4/25/24.
- Norton Laundry Mill of Honeoye LLCs was tabled for info review
- A committee was made to look at the applications form to revamp
- Old Dollar General building is being worked on to become a climate control storage. They are working on fixing broken pipes. There has not yet been a site plan application submitted.
- Ontario County Planning Board has concerns about the Lavender Farm on East Lake Road and them wanting to put bathrooms into a barn.

Zoning Board

Councilman Cornish

Met on 3/19/24, there was 2 new applications:

- 1: Reopen the use variance modification granted February of 2020 and modified in December 2004 to permit the applicant to offer live music on their outside deck at 5226 East Lake Road. This has been set down for a public hearing.
- 2: Area variance at 4801 Briarcliff Square. This has been set down for a public hearing.

Public Hearings from last month: One area variance was approved and the area variance was adjourned and will be brought back up in April.

Town Historian

Joy Lewis

Questions

- David Magnanti asked about the property at 8476 Sherbrooke Street
- Robert Nearing wanted permission to use his metal detector at Sandy Bottom and on the trail (this was denied)
- Andrea Smith of Lafayette College in Easton, Penn., asked about the location of our Sullivan Monument
- Claudia Ohl needed help to find a copy of "Life on the Working Man's Lake."
- Two requests were passed on to the Canadice and South Bristol historians.

Donations

- Barbara VanZandt donated copies of two newspaper clippings regarding the bank robbery of 1982.
- Michael Nighan donated an envelope with an 1897 Honeoye postmark, addressed to Miss Eva Pitts at Montclair, N.J.

For the Museum

- January 17 – Tour of the museum for Honeoye's Queen Bees group
- Worked on the Historical Society Collections Committee regarding accession of artifacts.
- Created a new display about Heritage Apples and Orchards in Richmond
- Loaned 8 panels of the 1938 aerial photographs to Bruce Gilman for scanning and study.

Projects

- February 6 – Attended meeting of H-RHS Board
- March 26 – Attended lecture at FLCC by Michael Nighan about Helen Pitts Douglass
- Met with Audrey Carrier, planning Honeoye's contribution to the Ontario County Virtual Museum
- Formulating plans to celebrate 100th anniversary of founding of Times Union Tract
- Working on the printing of "Burton Deuel's Reminiscences"

Recreation Director

Report submitted by Holly Stoddard

Recreation activities for March/April:

-Aerobics

-Monthly senior events:

Spring luncheon for seniors May 24th at Canadice Town Hall

Women's volleyball for 2024 January - May

Working on summer recreation activities schedule: packets will be out in May.

Pickle ball classes

Swim lesson breakdown of cost at Naples vs the beach

Working with Maureen on garden workshops for summer recreation

Working on NYS DOH paperwork for 2024 beach operating permit

Working on beach safety plan for NYS DOH

Naples school is letting us use their pool for swimming lessons 6/10-6/14/24 (with no charge from Naples). It would cost us a total of \$3942.00. Sandy Bottom total cost of swimming lessons would be \$3168.00 on 6/24-6/28/24. The difference is the fuel, and the bus drivers pay from the school to get the kids there.

Supervisor Marshall motioned to offer the swim lessons at Naples School, and he will try to negotiate with Honeoye Central School to help us with the busing cost.

Councilman Cornish 2nd

Roll Call performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Highway Department

Tom Fleig

- Roadside cleanup is 4/20/24 and K & D is set up. The Highway Department will bring a truck down for metal and tires.
- Supervisor Marshall needs to sign the mower contract.
- All the equipment is on the auction site and is surplus, it started the 4/8 and will go come off on 4/22. This can be approved at the 23rd meeting.
- Tom Earl is our new Highway employee starting Monday.
- General safety yearly training will be on 5/23/24 from 8:00-12:00. Sharing with Bristol and Canadice for the training.
- MRB marked the trees for phase one and they have been removed.

Building and Grounds

Councilman Flynn

- Started spring cleanup
- Maintenance on the wellhouse
- Tree trimming and removal at 3M and Sandy Bottom
- Filled potholes at the wellhouse and the back lot
- Cleaning up the beach
- Sod cleanup
- Getting on track to start mowing

Code Enforcement**Report submitted by Peter Ashe**

Permits: There were 8 permits issued in March for a total of \$836.05 in permit fees and estimated project cost of \$431,900.00 There were 10 completed permits in the same period.

Fire and Safety Inspections: There was 1 fire and safety inspection completed in March.

Violations or Complaints: There were 1 new Violations in the month of March and no formal complaints. Currently there are an additional 13 total open violations dating back to the beginning of 2023. We are actively working to resolve all open Violations.

Additional Topics: Can we make the Fire Department exempt from paying for permits.

They currently have requested a temporary vending permit to sell hamburgers, hotdogs and Flares.

The Code office will need an additional cell phone as I am now able to sign Kayleigh are working independently and need the additional phone. We will also be turning in our milage when we drive our own vehicles.

Town Clerk**Tracy Lortscher**

- The disbursements for March 2024 were \$2137.95.
- There is a conflict for the May 28th Town Board meeting and the June 25th meeting. The Town Board decided to move the May 28th meeting to Wednesday May 29th and to cancel the 6/25th meeting.

Assessor**Kate Deprez Ransom**Since Last Report:

- Standard Office activities include valuation and responding to resident questions.
- Assessor Completed Training 3/12 - 3/14
- Assessor Received State Certification for completion of Basic Certification training.
- Processed Exemption Renewals & New Applications
- Submitted Preliminary Tentative Roll data to Ontario County RPTS

Ongoing & Upcoming:

- Continuing to update standard operating procedures & working with Code/Zoning and Town Clerk/Tax Collector to refine inter-office procedures.

- Informal Assessment Review meetings (prior to the Grievance Process) have started.
- Board of Assessment Review members to receive training in April as needed.
- Tentative Roll will be published on or about May 1, 2024
- Grievance Day is Tuesday, May 28, 2024

New Business
Supervisor Marshall

Nature Trail Bridge Installation awards:

3 bids were received, Trident Shore Environmental, Holly Construction and Buffalo Marine Construction. After references have been checked and looking at the prices provided, we would like to go with Trident Shore Environmental. The only downfall with Trident Shore is it will be a September install.

Councilman Cornish moved to accept the Trident Shore Environmental bid.
 Councilman Flynn 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Absent
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Mill Creek DEC

We need to advertise for one day during the week of April 15th in the Messenger for a 15-day public comment period for the DEC completed application.

Councilman Deck motioned to post the legal notice for the completed application for the DEC in the Messenger
 Councilman Flynn 2nd
 All in Favor

9:00pm

Councilman Cornish motioned to adjourn the Town Board Meeting
 Councilman Flynn 2nd
 All in Favor

Next Town Board Meeting
April 23, 2024
7:00pm

Respectfully Submitted

Tracy Lortscher, Richmond Town Clerk

Date